



CALLANDER COMMUNITY DEVELOPMENT TRUST

callandercdt.org.uk

Minutes

Company: Callander Community Development Trust
Meeting date: 24th February 2026
Meeting location: Callander Connect, 43 Main Street, Callander
Meeting title: Monthly Board Meeting

Members present

Alison Boa	Member Director (Chair)	AB
Paul Prescott	Member Director (Acting Treasurer)	PP
Marilyn Moore	Member Director	MM
Brian McKay	Associate Director	BM
David Stutchfield	Member Director	DS
Mark Griffiths	Member Director	MG
Monica Holloway	Associate Director	MH

Attendees

Freddy Bowen-Bate	Operations Manager	FBB
Scott McMurray	Development Officer	SM
Keith Wright	De Facto Treasurer	KW

Apologies

Marco Limonci	Associate Director (Vice Chair)	ML
David Moore	Member Director	DM
Frank Park	Member Director	FP

Additional circulation

Fiona Muir	Finance Officer	FM
------------	-----------------	----

Signed:  **Date:** 31.03.2026

Callander Community Development Trust, 55 Main Street, Callander, FK17 8DX
Charity no SC034462 | Company no SC249970
secretary@callandercdt.org.uk | 07415497659

Discussion topic

Action

1. Welcome and apologies

1.1. AB opened the meeting at 10:03. Apologies from ML, FP and DM.

2. Minutes and actions of January 2026

2.1. BM proposed the minutes dated 27.01.2026, seconded by DS, and accepted unanimously.

2.2. Board Action List dated 29th January was reviewed. MG gave a summary of actions arising from the annual review for A'Chruinneag holiday flat. Otherwise, all actions from last board meetings are either complete or in process.

3. Conflicts of Interest

3.1. No conflicts of interest to declare for this meeting.

4. Health & Safety (any incidents to declare)

4.1. None to report.

5. Articles of Association review

5.1. As discussed at the January board meeting, the CCDT Articles of Association of Memorandum 2021 are due a revision. This is both because it has been five years since they were reviewed, and because since then a new recommended template has been published by the Scottish Government, which takes into account recent legislation relevant to the work of Development Trusts. The template, amended with CCDT's details, was circulated around the Board for comment before issuing to the membership for approval at an Extraordinary General Meeting. All comments have been resolved apart from one. The Board gave approval of the new draft subject to advice on Article 34.4. Action: FBB to seek a recommendation from Development Trust Association Scotland on this and relay to the Board. Action: Thereafter, FBB to organise an EGM to vote on new Articles draft.

FBB

6. Trossachs Community Collective

Item deferred.

7. Budget FY26/27

FM had previously circulated the draft budget for the coming financial year, as proposed by the Finance Committee. KW gave a summary of each main cost centre – Visitor Information Centre, Callander Connect and A'Chruinneag Holiday Flat – as well as forecasts for the coming year. Lead project directors for each cost centre had been

consulted for their proposed budgets. Overall, net profit for the year is forecast at £183,476.90. The draft budget was proposed by AB, seconded by PP and accepted by all.

8. Project Progress updates

- 8.1. Callander Jazz & Blues Festival – MG reported on discussions with the outgoing organisers of the annual festival. Subject to confirmation from the participating venues, MG proposed that CCDT offer support in the form of the Operations Manager and Development Officer's time, as well as a proposed budget of £1,000 for printing costs. All were agreed on that basis.
- 8.2. Callander Old Primary School – BM had previously circulated a report on progress including the ongoing feasibility study, public consultation drop-in event and survey in circulation. The report is due mid-March to determine the viability of the project.
- 8.3. Station Road Redevelopment (part of Meadows Masterplan & Car Parks project) – PP reported on interim feedback from consultants on this project, including design options for refurbishing the car park and toilet block. A preferred design has been selected, with amendments requested. This is being finalised and costed and will be made available for public feedback by the end of March.
- 8.4. A'Chruinneag flat – MG relayed actions from a recent annual review meeting with the contracted property management company, with additional items approved to help with marketing and health & safety.
- 8.5. Ebikes – FBB reported work was underway for the refurbishment of the small shipping container in Station Road to house our ebikes and include a small engagement area for inductions and training. This is to be completed by end of March, as per funding requirements.
- 8.6. Callander Connect – FBB reported business as usual.
- 8.7. McLaren Communities Futures – DS reported work is ongoing on the formalisation of a new partnership organisation to take forward the aims of this collective. The group are awaiting the result of an Expression of Interest submitted to the National Lottery Climate Action Fund in December.
- 8.8. Camp Place Phone Box – MM reported the entirety of the footpath leading to the kiosk has now been cleared, and a line of enquiry opened into potential funding for a defibrillator. Callander Horticultural Society and Climate Action Callander will be using the phone box for publicising their upcoming bulb show.
- 8.9. Visitor Information Centre – FBB reported the centre is due to open on 23rd March.
- 8.10. Pedestrian Bridge and Safe Routes to School – No update on this.

- 8.11. Main Street Regeneration – MM advised work was ongoing for this, with painting hopefully taking place in March, weather and temperatures permitting.
- 8.12. CCDT Website – FBB reported that this was coming together. He requested board approval to create an account with Stripe, as preferred payment processor for bookings, ebike hires and donations. All were in favour. All financial transactions will be shown in our Xero accounting software.

9. Reports/updates

- 9.1. Finance papers were circulated in advance by FM. KW advised that he wishes to review the format of the monthly finance reports. He also wants to review CCDT's fixed asset register as well as its asset register with FBB. The Board will open a new Bank of Scotland deposit account. Action: KW and FBB to carry this out. Action: KW to analyse historical grant income from the purchase of 55 Main Street as well as Hydro grant allocations from previous years to ensure all funds are accounted for correctly. FBB & KW
KW
- 9.1.1. MH to attend Finance Committee meetings as an observer in the first instance.
- 9.2. Operations Manager, Development Officer and Affiliate Group reports were all previously circulated.

10. Any other business

- 10.1. The Board voted in favour of amending CCDT's Annual Leave Policy to discontinue the right of employees to carry over 5 days' annual leave to the next calendar year. Instead, additional leave can be carried over only by request to and approval from the employee's line manager. Action: FBB to update policy and communicate to employees. FBB
- 10.2. FP, MM, DS, ML, MG and FBB met with Callander Community Council to discuss a potential "Community Action Plan" to sit alongside the Local Place Plan with further detail and delegation to specific organisations (CCC, CCDT, Stirling Council, the National Park Authority, Transport Scotland etc.) There was broad agreement on the principle of this. A draft document is to be circulated for comment by 9th March. All directors
- 10.3. FBB sought approval for an expense of £449 on renewed membership to Scottish Council of Voluntary Organisations, who provide support, advice, templates and training to charity volunteers and staff. This was approved. Action: FBB to create a tracker of all current CCDT subscriptions. FBB

Date of next meeting: 10am Tuesday 31st March 2026 at Callander Connect.