

## Minutes of meeting of CCDT Board on 27 February 2024 in Callander Connect

**Present:** T.Kliskey F.Park G.Kerr M.Griffiths A.Boa D.Moore M.Moore

**S.Bell C.Fingland**

**Apologies:** S.Mackay P.Prescott T.Thompson B.McKay

- 1. Conflicts of Interest** There was nothing to declare
- 2. Health & Safety** No incidents to report.
- 3. Minutes of the January Board Meeting were approved**  
- Prop: A.Boa ; sec: M.Griffiths

#### **4. Matters arising/ updates**

**4.1 Code of Conduct** The Code of Conduct was signed by all Trustees present. Those Trustees who gave apologies for this meeting to sign at the next available opportunity.

**4.2 Development Officer Update (Report Circulated)** It was reported that Callander Connect has continued to be open 2 days a week and has hosted 6 meetings and 2 workshop events.

The CLLD funding claim has been submitted and awaiting payment.

It was reported that the Cycle Share Fund project is progressing and the bikes have been purchased. A response is awaited from SC as to their agreement to the proposed location of lockers at Station Road car park. Callander Meander group are going to do 2 Pedal into Spring events at Callander Connect.

A document tracking progress against the LPP is in process and will be shared shortly.

The DO has been in contact with Callander Golf Club who are considering diversifying into offering campervan parking at their site. The board wished to express their support of this proposal and the DO will continue discussions to establish how CCDT could help.

A 'local funding day' to highlight both CCHF and the Braes of Doune Fund is to be arranged, hopefully before the end of March in Callander Connect.

The Ben Ledi View are also considering a volunteers day on Saturday 13<sup>th</sup> April, again to be hosted at Callander Connect. It was also proposed that CC could be used

as a more regular venue for the editorial teams to meet and collate the magazine should this be considered useful.

- 4.3 Affiliation of Climate Action Callander** A formal request from CAC to become an affiliated organisation was received by email. This was unanimously agreed by the board. A report was given on the event held at CC on 20<sup>th</sup> Feb to discuss flooding in Callander. The success of this event and the wide variety of stakeholder involvement was noted. A further CAC event is being held at CYP on 2<sup>nd</sup> March.
- 4.4 CCDT Complaints Procedure** A draft Complaints Procedure was presented to the board. A few amendments were proposed in terms of timescales for responding. Trustees to consider further and advise M.Moore of any further proposed amendments prior to the next board meeting.
- 4.5 Callander Enterprise Shared Web Agreement** This was circulated prior to the meeting and was agreed and signed by the board.
- 4.6 Group Reports**
- 4.6.1 Greener Callander/CWG** Report circulated prior to meeting. CWG have cleared 2 of the Arboretum enclosures. GC reported purchase of spring bedding and are reviewing refurbishment of beds by St Kessogs.
- 4.6.2 CCHF** Report Circulated prior to meeting. Awards approved in Feb 24 committee meeting:  
McLaren High School £2,000 for beauty courses.  
McLaren High School Duke of Edinburgh Awards Group £2,529
- 4.7 Hydro Fund Terms of Reference** An amended Terms of Reference document was circulated prior to the meeting. Main change being that the committee can be made up of any CCDT Directors and not just Member Directors. Changes approved by the board.
- 4.8 Operations Manager Applications Update** It was reported that a number of applications have been received and circulated to the whole board. It was decided that a sub-committee of the board will meet on Wednesday 6<sup>th</sup> March at 10am to review applications and produce an interview shortlist.
- 4.9 Finance Update** Budget vs Actuals report was circulated. Income and Expenditure had been roughly in line with expected budget.

- 4.9.1 VIC Budget** Financial support to the VIC was approved up to £10k for the next financial year/season. Funds to be transferred as and when required up to this level.
- 4.9.2 CCHL Share Purchase** It was reported that the final share purchase transaction has taken place which will provide CCHL with sufficient funds to pay down all of the outstanding loans on 29<sup>th</sup> February.
- 4.9.3 Strategy Session** It was agreed that a specific strategy session should be arranged to discuss and plan how future profits gifted from CCHL could best be managed/utilised. An initial meeting date was set for Tuesday 9<sup>th</sup> April, 1pm-3pm in Callander Connect, 43 Main Street.

## **5. Any other business**

- 5.1 Joint CCC/CCDT Meeting** A joint meeting between CCC & CCDT is to be held on Wednesday 6<sup>th</sup> March, 7pm for a 7.30pm start at 55 Main Street. It was suggested that C.Fingland facilitate the meeting as a neutral party. Agenda items to be proposed by both CCC & CCDT but the Stirling Council 'Big Conversation' and impact of budget cuts should be on it.
- 5.2 Callander Enterprise** It was reported that CE re-launched on 6<sup>th</sup> February with some new members but as yet no volunteers to take on officer roles.

Agreed by Board and Signed by F Park (Chair) on 26<sup>th</sup> March 2024.