

Minutes of meeting of CCDT Board on 28 March 2023 in VIC

**Present: G.Fischbacher B.McKay M.Heen M.Moore F.Park P.Prescott T.Kliskey G.Kerr
A.Docherty S.Bell C Fingland**

Apologies: M.Griffiths S Holden D Moore T Thompson

1. Minutes of the February meeting Meeting were approved

Prop: T Kliskey ; sec: G Fischbacher

2. Matters arising/ updates

2.1 Vice Chair Role The board expressed their sorrow at the news of the death of A Mitchell and their appreciation of all of the work he had done for Callander and CCDT over the years, as well as personal support he had given to board members. It was reported that his family had requested that any donations made at the funeral will be donated to CCDT specifically for the Support Fund administered jointly by CCDT & CAB as a tribute to his work in these areas.

It was also noted at this point that Stirling Council had agreed for the remainder of CCC Covid Support funds could be used to add to the CCDT Support Fund and a cheque had been signed and given to S Bell accordingly.

A discussion took place regarding the role of Vice Chair. M Heen who has been interim VC during A Mitchells absence regretfully declined the request to continue in the role due to having to return to Norway in the summer for family reasons, and as such will be leaving the board at the end of June.

G Kerr was nominated and unanimously voted in to take the role.

It was requested that the board consider who would be willing and able to take the role of Membership Secretary to be discussed/decided at the next meeting.

2.2 Committee Membership Review It was noted that due to long term absences and loss of existing Directors it would be appropriate to review all of the current committee memberships. All board members were requested to consider potential options for invitations to the board. It was suggested that an Open Meeting where the work of CCDT could be promoted as well as an Open Day at the Hydro scheme may assist in attracting potential candidates. To continue discussions at next meeting.

2.3 Finance Update:

2.3.1 55 Main St Report (Circulated prior to meeting) It was reported that building control have requested that the window locks should be enhanced. As soon as his work is completed a Warrant will be reapplied for. Once this is received the application for Short Term Let license will be actioned.

A discussion took place on the difficulties this process was having on potential businesses in Callander and whether CCC should raise the issue with the local MSP on their behalf. Progress and situation to be reviewed at next meeting.

2.3.2 2023-24 Draft Budget (Circulated prior to meeting) It was agreed that this could be tabled until the next meeting to allow board members more time to look at it.

2.3.3 VAT Advice Update It was reported that the advice provided through SCVO was that voluntary registration for VAT would currently not be of benefit to CCDT. It was agreed that no further action should therefore be taken at this time but that it may be appropriate or necessary in the future.

2.3.4 Annual Accounts & Accountant It was noted that current attempts to find an Accountant/Auditor have so far been unsuccessful. To reapproach French Duncan and also try Dickson Middleton in Stirling.

2.3.5 VIC Account Management It was agreed that the paid managers of the VIC should be added as signatories to the VIC bank account to assist in their management responsibilities.

2.4 Use of VIC It was reported that a CAB representative had viewed the VIC and was keen to use the premises. However concerns have been raised as to it's suitability as there are no waiting room facilities other than in the main visitor centre area. Alternative options were discussed. It was agreed the community room at the fire station should be investigated as a potential option.

2.5 Asset Transfers It was noted that Pitlochry Community Trust had approached CCDT regarding advice on taking over a carpark as we had previously applied to take over the Station and riverside Car Parks in Callander, although the process was stalled due to difficulties with ownership of the Riverside Carpark. Further investigation on ownership of this site and other areas of the Meadows area should take place, existing documentation on community owned land to be shared with the board.

It was also noted that a proposal for CCDT to take ownership of the Toilets and Launderette has been raised. Further investigation would be required before proceeding. It was agreed that should funding for the Development Officer role be

secured, work on asset transfers should form part of their role.

2.6 Development Officer It was noted that an application for funding from SC for 2 years has been completed. Decision should be made by the end of April. It was noted that the delays in the funding coming into being mean that the full three years will not be funded. However it was agreed that further funding could be applied for at a later point for the final year and CCDT may well be in a position to fund the role internally at that point if CCHL loans have been repaid. It was agreed that CCDT will continue to fund the interim role at a day a week until a decision is received. A brief update on the work being done during the interim role was given. Focus has been on funding application and developing the communication strategy which will be shared at the next board meeting.

3. Reports

3.1 Woodland Group/Greener Callander Report (Circulated) It was noted that the FLS consultation is to be held on 4th April at CYP.

4. Any other business

4.1 Opening of Bracklinn Bridge 11.10am at Car Park. Any board members and/or Development Officer to attend if possible.

4.2 Mental Health Awareness Week It was agreed that CCDT could be named on the license application for the event in the square on the 13th May. Also agreed to be named on bar license for the Baton of Hope concert in the Kirk Hall, although it was noted that this is normally not granted.

4.3 CAOS Thanks was expressed for the use of the VIC to sell tickets for their performance.

4.4 Climate Action Group It was reported that a number of events over the year have been agreed on and thanks were expressed to Cambusmore estate for the offer of the use of their facilities in the event of an emergency.

4.5 Parent Council A Spring Fling Craft Fair is being held at the school on 22nd April 10am-12pm to raise funds for transport for school trips. It was also suggested that the PC could apply for Hydro Fund and or the CCC for this purpose if required. It was also noted that the PC was approached by the Active Travel Officer asking for an update as they were reviewing the 2020 Active Travel Plan. It was suggested that with potential links to the LPP the DO along with Callander Meander Group may be best placed to assist with taking plans forward.

4.6 Anne Docherty Retirement The board wished to express a huge thank you for the many years of service Anne has given to CCDT. A presentation was given and particular note and thanks was expressed for her development of Summerfest, Winterfest, Creative in Callander and for her continued work for the Craigard Club. It was agreed she will be greatly missed by all, but all wished her the very best for the future.

Agreed by Board and Signed by F Park (Chair) on 25th April 2023