

Minutes of meeting of CCDT Board on 28 February 2023 in VIC

Present: G.Fischbacher B.McKay M.Heen M.Moore D Moore F.Park
P.Prescott T.Kliskey

A.Docherty S.Bell

Apologies: A.Mitchell M.Griffiths S Holden T.Thomson

1. Minutes of the January meeting & additional 14 February Meeting were approved subject to two minor amendments

Prop: D Moore ; sec: G Fischbacher

2. Matters arising/ updates

2.1 Finance Update:

2.1.1 CCDT Mortgage It was reported that the Bank of Scotland mortgage on 55 Main Street has been repaid bar a nominal amount of interest, having received £100k from CCHL. BoS are happy to continue to hold the deeds for security and it was suggested it may be worth keeping the loan 'open' with a nominal amount of £10-£50 interest owing for this purpose.

2.1.2 Flat Expenses Report (Circulated prior to meeting) The total costs of refurbishment and COF contributions was reported. It was agreed that it would be a good idea to get a valuation of the flat now it is complete. It was noted that the dispute on historical water rates with Clear Business is still ongoing. However going forward, due to CCDT being above the £300k threshold, full water and sewage rates will be applicable. It was suggested that cheaper suppliers should therefore be researched, perhaps to combine with other utilities.

2.1.3 CCHL Loans It was reported that the final advice received regarding the method of repayment of these loans was the second option as proposed in the minutes of Jan 2023. CCHL should therefore issue more shares, in two tranches (at end of current financial year and again the following year) as it is currently undercapitalised. A formal meeting of both CCHL and CCDT will be required to offer the shares, agree the purchase price and for CCDT to agree to buy them. These

funds should then be used to repay the Triodos loans

- 2.2 Development Officer post:** It was reported that the Imagine If. Space CIC presentation given at the Callander Partnership meeting was received favourably by both Stirling Council and the National Park. SC have been successful in their bid for a £48million City Deal, which the Callander Development Officer Role funding was part of. CCDT is therefore waiting to hear from SC as to what level of funding is to be provided over the 3 years. M Heen & M Moore are due to meet with C Fingland and it was agreed that a written remit of works to be undertaken should be compiled for board agreement and monitoring purposes.
- 2.3 Callander South Masterplan** It was noted that the response to the plan had been submitted on behalf of CCDT. It was reported that CCC had also submitted a similar response with some additional comments regarding the inadequacy of the public consultation and lack of attention to other issues such as climate change, biodiversity, accessibility, rural public transport etc.
- 2.4 Company Secretary** A Docherty confirmed that her retiral date from assisting the board will be 31st March. The Board formally accepted A Docherty's resignation from the post of Company Secretary. F Park proposed S Bell as a replacement seconded by D Moore. Forms to be completed with Companies House within 14 days following this resolution.
- 2.5 SCVO Membership** It was noted that agreement had been given to become members of SCVO by majority of Directors prior to meeting. It was agreed that the benefits and value for money of this membership should be closely monitored this year prior to committing to renewal next year as fee will be at a higher rate going forward.

3. Reports

- 3.1 Hydro Fund Report (Circulated)** It was noted that in the recent Awards Fund applications, funds were approved for Callander & District Arthritis Club, Craigard Club, Callander Primary School, Callander Youth Project and the VIC. However going forward support for the VIC should come out of the general CCDT budget.
- 3.2 Woodland Group/Greener Callander Report (Circulated)** No questions were raised on these reports.
- 3.3 VIC** A verbal report from the VIC Management Team was given. The VIC is opening on 1 April 2023. There are 5 new volunteers and the plan is to work up to opening 6.5 days a week during the high season. It was noted that due to retirement and absences further Board representatives on the team were required. M Heen and M Moore agreed to this role.
- 3.4 Craigard Club** A verbal report was given. Thanks to the CYP staff was expressed as they have made the temporary transition to the club being held in the Kirk Hall whilst work is completed at the CYP run very smoothly.

4. Any other business

- 4.1 Code of Conduct** D.Moore confirmed Code of Conduct amendments are still in progress but due to long term absence of M Griffiths he will circulate draft notes already compiled prior to next meeting.
- 4.2 Long Term Absences of Directors** M Griffiths request for a 3 month leave of absence from Board duties was agreed. It was also noted that S Holden and A Mitchell have also been granted long term leave due to ill health.
- 4.3 CAB & Support Fund** It was noted that CAB have indicated they will be submitting an application to the Hydro Awards to help fund a support presence in Callander. The application will be reviewed in the usual way. It was agreed that a notice advertising the Support Fund should be put in The Ben Ledi View signposting potential applicants to CAB as administrators of the fund.
- A discussion took place on the possibility of CCC using the remainder of the Covid Support funding from SC to add to the CCDT support fund. Confirmation from SC as to whether this is allowed will be sought.
- 4.4 Other Hardship Support** A discussion took place on the possibility of having a kids clothing recycling event. It was agreed that this could be

held under the Climate Action Project banner and should be discussed as part of the Development Officer meeting.

4.5 Voluntary Organisations Open Day A possible local voluntary organisations open day was proposed, whereby local community organisations could advertise their work and possibly gain more volunteer support. It was agreed that this was a good idea in principle and further investigation on interest from other groups and details on how the event would work should be done.

Minutes approved by Board and signed by Chair, F.Park, on 28 March 2023