

## Minutes of meeting of CCDT Board on Tuesday 27 September 2022 in VIC

**Present:** M.Griffiths M.Moore D.Moore F Park P.Prescott T Thomson

G. Fischbacher M.Heen

A.Docherty H.Terry

**Apologies:** S.Holden T.Kliskey A.Mitchell B.McKay

**1. Minutes of September meeting were approved. Prop P Prescott sec D.Moore**

### **2 Matters arising/ Updates**

**2.1 Applications for 2 posts:** It was agreed that the deadline for both posts be extended to allow more applications to be submitted, and that the working from home aspect of the job descriptions be clarified. An extra meeting of available Board members will be held to review applications and compile short lists for interview.

**2.2 Local Place Plan:** The final text will be circulated for approval by Board members, note of approval to be returned to H.Terry as soon as possible. Maps still awaited from NP before printing can be scheduled.

**3 Finance:** There was a full discussion of the financial implications of new posts, because of limited funding opportunities from outside local and national grant-giving sources, with tight deadlines for applications or distant decisions causing missed opportunities or uncertain outcomes.

Bank statements: General fund: 50,714.45

Hydro Awards fund : 37,484.00; VIC: 4,231.07

**4 Callander Landscape Partnership:** The preliminary consultation works are now complete, and the project manager is seeking further funding for the actual construction work.

Invoices submitted from Landscape Partnership ( Leny Falls project) should be paid from Hydro Awards fund.

As there have been some projects in CLP completed, some are in progress and some have been discontinued, it would be helpful to have a list of these with a short description of the status of each, and which group or organisation is/ was the lead in each.

New signposts: Signposts and Information Board are now in place and are being commented on favourably. The Board noted that CCDT must secure a warranty from NP before assuming ownership of them.

**5 Visitor Information Centre:** Opening days will be reduced during October. The Jazz Festival and the Buchanan inauguration are two events which the VIC will cover until the final day of the season, Sunday 23 October.

Visitors during September= 1,404; volunteer hours worked 1317.

There will be an end of season gathering on Wednesday 19 October when volunteers, VIC staff and CCDT Board members can meet informally.

The VIC Management Team had discussed a proposal to install a large screen inside a wall-based cabinet in the area of VIC which currently has a public notice board and racks of information leaflets. The staff and volunteers felt this was disrupting the area where they make the first contact with visitors, and questioned the need for another screen as there is already a large portable screen in VIC. Further clarification is required.

**6. Reports:** McLaren Leisure Centre reported on very full programmes, and on going developments of facilities in the building.

**7 Annual General Meeting:** This will be held on Tuesday 25 October at 10 am in VIC, before the monthly board meeting.

Board members who are currently nominated by their organisations should check that they are to continue in their CCDT role.

Nominations for member directors should be submitted to CCDT secretary by 12 noon on Monday 24 October. Current member directors should confirm their willingness ( or not) to be re-elected.

Notice of AGM and the agenda has already been sent to CCDT members on the mailing list used for the recent e-newsletter.

**8 Any other business:** The sample Code of Conduct circulated by M.Griffiths needs full discussion.... Postpone till October meeting.

These minutes approved and signed by Chair, F.Park, on 25 October, 2022