

## Minutes of meeting of CCDT Board on Tuesday 31 May 2022 in VIC

Present: M.Griffiths P.Horne A.Mitchell M.Moore D.Moore F.Park  
P.Prescott A.Docherty

Apologies: S.Holden T.Kliskey T.Thompson H.Terry L.Hawkins

1. **Minutes of April meeting** : Approved. prop P.Horne; sec M.Griffiths
2. **Matters Arising/ Updates**
3. **Noted resignation of Board member Carol McGowan because of work commitments which did not allow her as much time for CCDT activity as she wished.**

**3.1 Callander Woodland Group:** A progress report was submitted. The insurance premium for CCDT 2022/23 now includes CWG. It was emphasised that CWG volunteers should also be CCDT members.

**3.2 Greener Callander:** The annual fundraising plant sale was held on 28 May, raising over £1,000 . Three generous donations were also received from members of the local community. Planters are next to made ready for the coming Jubilee weekend holiday.

**3.3 No 55 Main St:** A report was submitted on the progress on redevelopment of the upstairs area. Access to funds promised in October 2021 from the Communities Ownership Fund is still awaited. It was agreed by Board that a letter be sent to local MSP about this seeming unnecessary delay.

The next major task will be marketing the upstairs residential flat .

**3.4 Visitor Information Centre:** The report shows that since opening on 1 April there have been 2,546 visitors. The Visitors Book shows an increase in visitors from all over the world and all entries comment on the excellent service provided by volunteers and the two job-share managers. 371 volunteer hours have been put in since opening. New volunteers will be most welcome, to help extend the opening hours.

**3.5 Local Place Plan:** With still one month left for responses to the final public survey, further publicity will be used to encourage an increase in responses, which are poor in certain areas of the community. The final Plan will then have to be implemented over a period of time, with a Development Officer in the lead, ensuring much active community

involvement at all times in the marketing and promotion of Callander according to the LPP priorities.

**3.6 Callander Landscape Partnership:** The signposts for all paths around Callander are about to be installed. CCDT will own them and maintain them. The legacy to CCDT from the estate of the late Dudley Robertson will be partly used for the signposts around the Golf Course paths.

#### **4. Finance:**

<b>4.1 Banking:</b> General a/c:	37,597.65
Hydro Awards fund:	49,947.00
VIC:	7,925.62
Festival now included in General a/c.	

**4.2 Financial overview:** There was discussion about the increasing complexity of financial management, and it was agreed that new post is essential, which might include secretarial as well as financial duties, as the current secretary who also does book keeping, plans to retire at the end of the financial year ( March 2023)

A new post of Development Officer will be needed to lead on from the Local Place Plan.

Job descriptions, adverts and processes must be arranged now.

Tasks were allocated for the above....

Secretary. Finance Officer

Development Officer

These people are requested to prepare draft documents and circulate to Board before next Board meeting on 28 June.

**4.3 Climate Change Project:** The grant awarded for this project is for 2022/23 and planning is underway for how it will be best used. Noted that Carol McGowan ( who recently resigned from CCDT Board because of work commitments) will still participate in running the CC project.

#### **4.4 Hydro Awards:**

Awards were approved for

Callander Jazz and Blues Festival: 4000.00

Callander Enterprise replacement Christmas tree lights: 200.00

P.Horne explained the back ground to an application from Callander Primary School which will be considered in next round of applications.

**5 Reports received:** McLaren Leisure Centre, School Parent Council, Craigard Club

**6. Any other business:**

**6.1 Joint meetings:** Agreed they have value and should continue.

**6.2 BMX Bike group:** They expect to receive a draft release of the contract from Stirling Council. CCDT will study it with reference to the question of insurance which has yet to be resolved.

**6.3. Dates to note:**

Sat. 18 June..... Scottish Chamber Orchestra concert in Callander Kirk, promoted by CCDT. Tickets available in VIC

Sun 19 June..... Camp Place Playpark Opening Day

Date of next meeting: Tuesday 28 June at 10.am in VIC.