

Minutes of meeting of CCDT Board on Tuesday 22 February 2022 in VIC.

Present: M.Griffiths S.Holden D.Moore F.Park P.Prescott

H.Terry A.Docherty

**Apologies: P.Horne T.Kliskey C.McGowan A.Mitchell M.Moore
T.Thompson**

1 Minutes of January 2022 meeting: Approved, with re-wording of item 3.1

prop: D.Moore; sec: S.Holden

2. Correspondence : A document received from the Office of the Charities Regulator was discussed in detail. It was agreed that P.Prescott would collate a draft response and circulate to those directors present at the meeting to check for accuracy, before circulating a final version to all Board members for approval prior to submitting it.

3.Matters arising:

3.1 An e-newsletter to CCDT membership was circulated in February. Agreed that the next one would follow the March meeting of the Board

3.2 The digital screen (situated in VIC) will be used to publicise forthcoming Dark Skies events with slides from Landscape Partnership. During VIC closed season, CCDT will be able to use the screen for similar general public information /events purposes. During VIC active season, VIC staff will use it to provide regular updates on seasonal activities/ information particularly relevant for visitors

3.3 There have been no offers to collate a summer programme, so Summerfest will not be an event in 2022. There may be events run by local groups or individuals but not under a Summerfest heading.

3.4 Callander Landscape Partnership: It is not yet possible to list any projects within CLP which will become part of CLP 'legacy' because a document has to be produced which states which assets are to be transferred, and what funding sources will be available for their continuation.

4. Updates:

4.1 Local Place Plan: The latest report from the Town Coordinator, who is leading on this work, shows that the Place Standard Survey has identified a pedestrian bridge from east end to Mollands, better transport connections, and improved play parks as regarded as major priorities by those residents who took part in the survey. However, those participants are not inclusive of every age group within Callander. More details will be available after the survey closes at the end of February.

4.2 55 Main St: Progress on developing the upstairs area for residential use is still awaiting the release of the Community Ownership Fund grant which in turn is delaying appointment of a contractor for the work. SC Building Control have approved plans for insulation, heating and fire safety of premises. A meeting of the ATG should be held soon to ensure any problems can be overcome to enable the flat to be ready for the visitor season.

4.3 Air filter system: An application has been made for a small grant to install a system ensuring that, post covid, public premises (the Visitor Information centre) provide essential fresh air circulation.

4.4 VIC: 4.4.1 The management team have agreed that VIC will be closed on Tuesday mornings for use by the monthly CCDT Board meetings (last Tuesday of the month) and will be available the other weeks of each month to CCDT-related groups by arrangement with CCDT Secretary.

4.4.2 The post of Manager will be a job-share position. An experienced volunteer has expressed interest in this and will be interviewed by the Management Team soon. Plans are to open VIC on 1 April for the season.

5. Hydro Awards: 5.1 In the recent Awards Fund applications, funds were approved for Callander Youth Project, Friends of Loch Lomond and the Trossachs, Greener Callander, and the VIC. (details are published on CCDT website).

5.2 The Board agreed to a request from Stirling CAB, who have an outreach post in Callander funded by the Hydro Awards, for a letter of support from CCDT.

6. Woodland group:6..1 The group reported on practical work undertaken to date and plans for wetland areas.

6.2 Insurance... this was discussed in some detail as the nature of volunteer activities by Woodland group means that they will not be covered by CCDT's present insurance, and would considerably increase the premium. Further discussion is required

7. **Greener Callander:** The Board agreed that Greener Callander should apply to SC Community Pride Fund for a grant towards the cost of refreshing the Friendship Garden which now needs pathways to be cleaned and re surfaced with longer lasting materials.

8. Finance: 8.1 Banking: general a/c: 40,973.11 ; Hydro awards: 19,173.00

Festivals a/c: 420.11 ; VIC: 6537.62

8.2 A suggestion that CCDT might purchase gazebos for community use, to replace those currently held at McLaren Leisure was rejected because of the need for a person to be always in charge of lending out, returning them and ensuring maintenance, which has been a burden on McL L staff. CCDT does not have staff for this task.

8.3: Investing in Communities Fund: This will be available from March, and an application will be prepared.

9. Reports received from Town Coordinator, Hydro Awards, 55 Main St .

10 Any other business: None

These minutes approved and signed by Chair, Frank Park, on 29 March 2022.