

Video Recordings.

Consideration

Recording online CCC public meetings is highly desirable for the minute-taker. The situation of an online meeting makes note-taking unreliable.

It is important to have a purpose for making, holding and distributing video recordings.

Proposal:

Video recordings continue to be made for the sole purpose of producing draft minutes. They are held securely and only accessible to Chair, Secretary and minute-taker. Once the draft minutes are circulated, the recording is destroyed.

Amendment 1:

Video recordings continue to be made for the purpose of producing draft minutes and checking draft minutes prior to approval. They are held securely. A video recording can be viewed by any CCC councillor up until the minutes are approved at a monthly CCC meeting. The recording is destroyed once the minutes are approved.