

Callander Community Council

Minutes of the meeting: Monday 12th April 2021

On-line meeting via Zoom

Community Councillors present: Susan Holden (SH-Chair), Roger Watt (RW- Vice-Chair), Richard Johnson (RJ- Secretary), Elaine Watterson (EW- Treasurer), David Moore (DM- Planning), Marilyn Moore (MM), David Shearer (DS), Brian Luti (BL), Mike Luti (ML), John Watson (JW), Moe Guertin (MG), Olga Watkins (OW).

Also in Attendance: Cllr Martin Earl (SC), Cllr Jeremy McDonald (SC), Helen Terry (HT-Town Co-ordinator), Katarina Cech (Minute Taker), plus several members of the public

Apologies: Police Scotland, Michelle Flynn (SC), Cllr Evelyn Tweed (SC)

Abbreviations: All community councillors are referred to in these minutes by their initials.

CCC = Callander Community Council; CE = Callander Enterprise; CCDT = Callander Community Development Trust; SC = Stirling Council; LPP = Local Place Plan; NP = Loch Lomond and the Trossachs National Park; FLS= Forestry and Land Scotland.

Chair of Meeting: Susan Holden

Item	Action
<u>A: INTRODUCTIONS AND MINUTES</u>	
<p>1. <u>Welcome + meeting structure</u></p> <p>SH welcomed everyone to the meeting. It was noted that the Zoom chat box can be used for any questions and input from it will also be added to the minutes.</p> <p><u>Recording:</u> SH asked for approval that the meeting be recorded for the purpose of Minute taking - all those present agreed.</p> <p><u>Declaration of interest:</u> None</p> <p>SH made an apology to those who came to March CCC meeting to hear about BMX Track development as this part of the Agenda was not discussed due to Zoom meeting finishing unexpectedly.</p> <p>RJ and SH welcomed Chris Marzella from the Stirling Observer to the meeting.</p>	
<p>2. <u>Minutes of the previous meetings</u></p> <p><u>March Minutes:</u></p> <p>The draft minutes from March 2021 were approved: proposed by MM and seconded by BL.</p> <p><u>MATTERS ARISING:</u></p> <p>a. <u>Video recording retention:</u></p> <p>Proposal: Video recordings continue to be made for the sole purpose of producing draft minutes. They are held securely and only accessible to the Chair, Secretary and Minute-Taker. These people undertake not to copy the recording</p>	

Item	Action
<p>and not share it with anyone else. Once the draft minutes are circulated, the recording is destroyed.</p> <p>Amendment 1: Video recordings continue to be made for the purpose of producing draft minutes and checking draft minutes prior to approval. They are held securely. The video recording can be viewed by any CCC councillor up until the minutes have been approved at a monthly CCC meeting. These people undertake not to copy the recording and not share it with anyone else. The recording will be destroyed once the minutes are approved.</p> <p>Vote of AMENDMENT: Voting: 11 in favour, the amendment was carried forward.</p> <p>b. LPP fees</p> <p>There are significant costs associated with developing the LPP. Despite this being a government initiative, there is no direct funding for the process. CCC has previously agreed to share some of the cost and previously CCC has agreed to meet the costs of the Focus Groups, RW and EW are exploring how to achieve this.</p> <p>HT reported that she is preparing for the consultation process with the community. The main way will be through a dedicated web site. The site will include background information about Callander to assist with the discussions about aspirations for the future. HT will also include a number of “community champions” who will help to consult with people who do not use the internet. The web site establishment and other material such as leaflets will be funded by CCDT who have allocated £3000 for this. HT is establishing contact with the National Park, as the planning authority.</p> <p>BL asked why the current web site could not be used, HT said it had to be a stand- alone site. EW asked to see a breakdown of the development and operational costs, HT agreed to do this.</p> <p>c. Claish Farm development</p> <p>There was discussion about the results of the FOI request on the Claish Farm development. The documents received by the Town Coordinator were heavily redacted. It was suggested (DM) that Stirling Council Economic Development Department should be invited to the next meeting to give a detailed update. ME suggested our contacting Stuart Oliver to arrange this. There was general agreement.</p> <p>d. Motorhomes</p> <p>Motorhomes are increasingly being parked overnight in the Callander carparks. OW has looked at funding opportunities for the provision of facilities for motorhomes. The Rural Tourism Infrastructure Fund has a deadline in September 2021 for applications but it was noted that applications have to be done through either SC or NP. DS has contacted SC to find out how we should manage motorhomes and asked where is the best site for motorhomes? Cllr Martin Earl recommended to contact David Hopper, Steven McDonald and Stuart Oliver</p>	<p>RW and EW looking at Focus Group funding</p> <p>HT contacting National Park</p> <p>HT to send development and operational costs to CCC</p> <p>RJ to invite Stuart Oliver to the next CCC meeting</p>

Item	Action
<p>from SC and Kenny Auld from NP. Mark Nicols mentioned that he would be happy to help with this.</p> <p>It was noted that if lower Station Road car park is considered to be a potential site for motorhomes then residents in the area should be made aware of this as soon as possible.</p> <p>e. BMX Track</p> <p>Following the initial discussions with SC, MG organized a group of volunteers to clear the BMX track near Camp Place, of weeds and rubbish.</p> <p>The project now has a small organising group of community councillors (MG and MM) and local volunteers, including Mark Nicols and 2 others. Volunteers with bike track expertise advised that the track will need a professional design suitable for current biking style, safety and land drainage. Options need to be discussed and a proposal submitted to SC.</p> <p>People in the community are asking why we cannot build it by ourselves? We have to get permission from SC because they are the landowners and we have to consider H&S requirements and insurance. It was acknowledged that CCC had a very generous offer from Kings, a local construction firm, to carry out the renovations but need to have a proper design in place first.</p> <p>Cllr Martin Earl suggested contacting Strathard Cycling Organisation, which is a very active and well informed group in Aberfoyle. Mark Nicols confirmed that he has their contacts.</p>	<p>MG, MM and Mark Nicols to discuss options for the renovation.</p>

<u>B: INVITED GUESTS</u>	
No invited guests.	

<u>C: REPORTS</u>	
<p>a. Chair</p> <p>Written report submitted.</p> <p>b. Vice-chair</p> <p>On 22nd March 2021 a private meeting between CCC councillors was held to consider five complaints received during February 2021. Each complaint was looked at, none of the complaints were upheld. It was proposed that there should be a follow-up meeting of CCC councillors to review the lessons learned. All councilors agreed.</p> <p>c. Secretary</p> <p>RJ explained the current process of preparing minutes of monthly CCC meetings. According to SC guidelines, the Secretary has a responsibility to produce accurate</p>	<p>RW to organise a lessons learned meeting</p>

minutes. The CCC Minute Taker produces the first draft (V1), sends it to the Secretary who may amend it (V2). V2 is then sent out to CCC councillors and SC councillors with the request to send back any corrections. If suggested corrections are only factual, grammatical or spelling, these are incorporated into the minutes (V3). Any suggested major corrections are brought to the next CCC meeting. V3 is then sent out a few days before the next meeting for final corrections and approval. Once minutes are approved, then all draft versions are deleted.

SC have said they will be unable to plant the flower bed at Langrannoch Crescent with bedding plants. RJ had agreed that the bed can be seeded with wild flowers.

d. Treasurer

EW submitted written report. Expenditure has included: Payment to CE for hosting and maintenance of the website, minute taker payment and two months expenses to RJ. EW is still looking at options for an independent CCC website. SH has some notes from the establishment of the current web site which she will pass to EW.

e. Planning

DM submitted written report and gave a further update on two applications received:

1. Certificate of lawfulness - demolishing garage and erecting a summer house with office space.
2. Water bottle refill station at Ancaster Square - Scottish Water withdrew the first application to which CCC objected. They have followed CCC comments and submitted a new application.

f. Website

MG is working on redesigning the website with Claire from Interesting Digital to make it more easy to access.

Statutory Bodies:

a. Police

Written report submitted

b. Stirling Council

SC had cancelled a sequence of meetings because of the upcoming Holyrood elections but on 29th April 2021 there will be a full Council meeting. Recovery planning from the pandemic will be a major item. Cllr Martin Earl is part of the group which is holding meetings every two weeks with the Chief Executive and other senior officers. A draft plan is in place which will be presented at the meeting on 29th April 2021 and then it will become a public document.

Garden waste collection charge becomes effective from 19th April 2021. Cllr Martin Earl asked for the feedback if people have any issues with it.

SH will forward EW various notes regarding the website.

<p>c. National Park</p> <p>Repairs to Bracklinn Bridge – NP waiting for an update.</p> <p>Visitor management - Easter weekend went well from visitor management point of view. There was a lot of deployment of Police, parking officers and rangers. The organizations meet weekly on Mondays and comments, thoughts, or concerns are welcome.</p> <p><u>Other organisations:</u></p> <p>a. Town Coordinator</p> <p>HT noted that she had not submitted written report but she has been working on LPP with RW and various projects for CCDT.</p>	
<p><u>D: PROGRESS REPORTS</u></p>	
<p><u>Airtricity</u></p> <p>Total amount in the bank is £64,728.80</p> <p>There were three applications submitted:</p> <ol style="list-style-type: none"> 1. McLaren Leisure Centre – this was withdrawn because of the timescale. 2. Jazz Festival - proposal that CCC awards £2000 to get them started. 11 votes in favour. 3. Request from the Rotary to help pay for a memorial bench – the consensus of opinion was that CCC felt, as much as it is a nice thing to do, it is a personal thing not a community thing to pay for it. All councillors agreed that this application be refused. <p><u>Camp Place Play Park</u></p> <p>FCC grant application for £40 000 was successful which covers the junior area of the play park, but the toddler/ inclusive play area grant from SUEZ was not successful. To obtain the remaining amount of funding SC and MM are pursuing smaller grants through SC, including:</p> <ol style="list-style-type: none"> i. Wooden Spoon Trust: £25,000 has been applied for ii. Stage 1 Viridor Credits: £25,000 has been applied for <p>Only one of these will be progressed as they are for the same equipment.</p> <ol style="list-style-type: none"> iii. Awards for All: £10,000 has been applied for iv. Community Pride: £1500 will be applied for <p>The Disability Discrimination Act (DDA) path has been ordered and will be laid starting from Camp Place (pedestrian entrance) through the site where the Junior Inclusive play area is going to be. The grant money needs to be used asap, so will be a path to nowhere at the moment. MM will put an article in BLV and also will give an update on Social Media for people in the community.</p> <p><u>St. Kessogs</u></p>	<p>MM to produce updates for the community</p>

There was a very brief meeting on future communication. The Working Group is waiting on the architects to produce a final proposal for the restoration and once that is received the architects will also produce 3D images and walk-through image, which can be distributed through social media to the community to gather any feedback.

Environment

Callander Landscape Partnership

ML wrote to FLS Woodland Officer in Perth regarding Lesley Hawkins` complaint. ML clarified that it was a complaint, not a project idea as was stated in March minutes. He received a reply from FLS Woodland Officer in Perth confirming that they are going to take the matter seriously, inspect the site and write back to ML.

Coilhullan Wood Initiative- ML spoke with John Hair (FLS) in Aberfoyle who is going to set up a meeting in June 2021 about the development strategy.

ML was contacted by the Chair of Callander Horticultural Society who asked if CCC will be supporting the annual Flower Show. ML asked CC councillors to delegate that task to RJ and ML. The only expense would be needed for RJ in the making of certificates. OW is part of the committee and happy to help. All councillors agreed that ML and RJ will deal with it.

Flooding

RJ noted that he has offered to take responsibility for the flood prevention of the whole settlement of Callander. The Meadows Flood Prevention plan would be a part of one integrated project for the whole settlement. RJ is a professional hydrologist specialising in flood management and has a lot of experience working with communities who have been in risk of flooding.

RJ`s proposals:

- i. to get answers from SC for questions like: what are they doing at the moment? Why are they doing it? What is the situation with funding? What is the timescale of this? What about the community consultations?
- ii. Next step will be to produce a summary report on where we are at the moment. Then CCC will take that report to the community.

RJ to produce Flooding Report

It was agreed that RJ will take this forward.

Cllr Jeremy McDonald suggested to get back to Maria Lucey from SC about it. ML noted that later on he, as the Environment Chair, would like to put forward his views on getting a flood prevention scheme done.

Main Street Developments

Most of the road works on A84 through Callander have been completed. There are also other works required including traffic lights and pavements. Work on pavements cannot be done until October 2021 to avoid disruptions during the tourist season. Cllr Martin Earl noted that a survey about pavements is going to

<p>be done in May and June 2021. All councillors were invited to send any observations to DS regarding the pavements.</p> <p>Policing Scotland During the Pandemic - Edinburgh Napier University is conducting research in Callander. MM, ML, BL and DS attended a meeting. Copy of outcomes will be provided to CCC when available.</p>	
<p><u>E: SPECIAL TOPICS</u></p>	
<p><u>Climate and Community Project</u></p> <p>Written report was submitted and RW gave a short update. Tim Crone suggested that Callander becomes a Climate Beacon for COP26.</p>	
<p><u>F. ANY OTHER BUSINESS</u></p>	
<p><u>Support for Sir Walter Scott Steamship Trust</u></p> <p>SH circulated a request from James Fraser (Sir Walter Scott Steamship Trust) for CCC to express further support on reinstating a path and reconstruction of scenic lookouts. All councillors unanimously agreed.</p> <p>Greener Callander- CCC expressed their thanks to Greener Callander for their efforts and work and asked RJ to write to them expressing how much CCC appreciates their efforts.</p>	<p>SH will email James Fraser</p> <p>RJ to write to Greener Callander</p>
<p><u>Date of next meeting</u></p> <p>10th May 2021</p>	